

# Energy Performance Certificate (EPC)

## Section 6 (Scotland) order form

Please order the EPC's for the whole site using this order form and indicate on the plot schedule overleaf which plots are now physically complete and are therefore ready for an EPC to be produced.

Contact name: ..... Reg no: ..... Company name: ..... Address: ..... ..... Postcode: ..... Tel: ..... Email: .....	Site name: ..... Site address: ..... ..... ..... ..... Postcode: .....
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Energy Performance Certificate (EPC) Section 6 Scotland				
New build, self build homes and conversions	Energy Rating Job Ref	Number of plots	Fee per plot (excl. VAT)	Sub-total £
EPCs based on existing NHBC SAP ratings - <b>please provide the NHBC Energy Rating Job Ref for the design stage SAPs</b> <input type="text" value="e.g. ER/HO/15000"/>	<input type="text" value="ER/"/>		@ £30 each	
EPCs where no previous Design Stage SAP has been carried out by NHBC			@ £45 each <sup>▲</sup>	
			Total excl. VAT	
			Add VAT	
			Total incl. VAT	

### Notes:

- Your EPCs will be delivered to you electronically. Please ensure that the email address is complete and accurate.
- Note NHBC cannot produce an EPC based on a SAP assessment carried out by another energy assessor - to produce an EPC where we have not done a SAP will mean that we have to produce a full SAP prior to arriving at an EPC and a charge of £45 per plot will apply. You may order some at £30 each where we have done a SAP rating on some but not all and then order the remaining units @ £45 each.
- ▲ Please provide the relevant drawings and specifications to enable a full SAP rating to be carried out.





## Payment details

I enclose a cheque for £ ..... (Please make cheque payable to NHBC Services Ltd)

Or debit my Visa/Mastercard (delete as applicable) for the sum of £ .....

Card no:

Expiry date:   -

Card holder's name: .....

Card holder's signature: ..... Date: .....

### Please undertake services as described.

I enclose documents and payment and have read and accepted the cancellation policy as detailed below.

Signature: ..... Date: .....

Print name: ..... Tel no: .....

## Cancellation Policy

On receipt of your order work will commence. In the event of cancellation NHBC will issue a revised invoice. If the job is cancelled within one week of the order having been placed 50% of the fee will be refunded, if work has not commenced. No refund will be given if the order is cancelled more than one week after the order has been placed or if work has commenced.

## Data Protection Act 1998:

(This Notice only applies to individuals and not to limited companies). NHBC is the data controller. We store the details you supply for administration purposes and sales analysis. By completing and returning this form you agree to NHBC processing your data. If you do not wish to be approached, please tick the appropriate box(es).

In the future we may contact you for research purposes or to keep you informed of NHBC products and services that may be of interest to you. If you do not wish to be contacted by NHBC please tick the box

NHBC may also pass your details to carefully selected third parties who may contact you with free publications and selected offers that they believe may be of interest to you. If you do not wish your details to be passed on to third parties please tick the box



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