My NHBC Portal.

Conditions and Reportable Items (RIs)





Conditions and RIs

Site Address	NHBC Site Reference	Your Site Reference	Site Name	<u>Status</u>	<u>No. of</u> <u>Plots</u>	<u>Favourite</u> ↑≞	<u>Warnings</u>	Delete Site	onditions & RIs	Docs To NHBC	Docs Fror NHBC	
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My NHBC Portal displays all the outstanding and cleared conditions and reportable items (RIs) for your sites in one place.

From the Sites page you can click on the quick link in either the Card or Report view to take you straight to the Conditions and RIs page for the site.

Alternatively, if you have already selected your site, just click on the 'Conditions & RIs' button.

1	Cond	ition	s ar	nd R	Is - F	Permissions
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/	New Site, Milton Keynes, MK5 6 NHBC Site Ref: 0006150390 Site Name: New Site Your Site Ref Conditions & Ris	Now1 🕑 Edit			Details Incorrect?	means you do not have access to this area.
•	Site Overview Conditions & I	tis Docs to NHBC	Docs from NHBC	Plot Registrations	NHBC Contacts	To request access, click on the

'Manage Account' link and use the 'Edit' button in the Permissions section to request:

- 'View technical conditions' for Conditions and/or
- 'View inspection details' for Reportable Items.

This will send a request to your organisation's portal administrator(s) to approve.

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Conditions & RIs abulous Properties Ltd - 88892 Overview Site, Bedford, MK417 Sack to List of Sites NHBC Site Ref: 0006148635 Site Name: Not added Your Site Ref: Not added Conditions & Pls Site Overview **Conditions & RIs** Docs to NHBC Docs from NHBC **Plot Registrations** NHBC Contacts Filter List by Plot Number(s) Type plots separated by commas or a range of plots 7 Apply Filter Conditions I on required. Report to be in accordance with NHBC Standards Chapter 4 and to include four Clearable By: Office 1 14-54 1-30 ion Date: 19-Jul-202 NHRC Contract: Mr Asvin Tr Documents Tagged to this Condition Reportable Items rd: 2022 4 2 10d Potential Foundation Failure Building near tree's, Inadequate heave precautions for foundation type Void former has been installed with Gaps to corners allowing concrete to enter behind the clay master, please close off corners

Affected plot no(s):

ared plot no(s)

Stage Raised: Excavation Started NHBC Contact: Mr Gabriel Khoury - 01303 267537 Job Ref: 6151936 This page shows you all the conditions and reportable items for your site.

You can toggle between outstanding and cleared conditions and RIs.

Each condition and RI lists the plot(s) that it affects.

This page also tells you if the condition or RI will prevent the plot from being finalled for warranty and/or building control.

As well as viewing the condition and RI data on screen here, you can export as a printable PDF or download the outstanding conditions or RIs to an Excel file.

Conditions & RIs – Filtering

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If you would like to check to see what is outstanding on a particular plot, enter the plot number and click the 'Filter' button.

Note that you can also enter a range of plots eg 1–5, or a list of individual plot numbers eg 1, 3, 7.

Conditions & RIs – Send message

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You can send a message to the contact listed for a specific condition by clicking the 'Send Message' button.

This opens a new window where you can enter a subject and message text and send the message.

Your sent messages are saved and listed on the 'Docs to NHBC' page for the site.

NHBC

Conditions & RIs – Documents

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Should you see an outstanding condition that prompts you to submit some information to NHBC, you can upload and send documents using the button on this page.

Any documents you have already tagged to a condition and submitted are available to view using the 'Documents Tagged to this Condition' button against each condition.

Need support?

For more information about My NHBC Portal, please contact NHBC's Portal Support team on 0344 633 1000 or email us at <u>onlinesupport@nhbc.co.uk</u>

