

My NHBC Portal.

Email notifications



Notifications – key events

Notifications enables you to request personal email notifications for the key events below.

If you use this facility, you will receive an email at the beginning of each day listing all your notifications.

Notification	Description
Anticipated final date approaching	Where an anticipated final date has been entered against a plot, you will receive an email alert 21 days prior. You can enter your anticipated final dates via the Site Overview or Plot Details page.
Building control documents	You will be notified when building control related documents are available in 'Documents from NHBC'.
Buildmark warranty certificates	You will be notified when a new Buildmark Warranty Certificate is available on the Portal.
Conditions cleared	You will be notified when a Technical Condition is cleared by NHBC with the condition reference and the plot(s) it applies to.
Conversion documents	You will be notified when conversion-related documents are available in 'Documents from NHBC'.
Customer Services documents	You will be notified when Customer Services documents are available in 'Documents from NHBC' eg policy registration confirmation letter.
Engineering documents	You will be notified when engineering-related documents are available in 'Documents from NHBC'.
Inspection documents	You will be notified when inspection-related documents are available in 'Documents from NHBC'.

Notifications – key events

Continued

Notification	Description
New Building Control Certificates from NHBC	You will be notified when a new Building Control Certificate is available on the Portal.
New Warranty Release Confirmation from NHBC	You will be notified when a new Warranty Release Confirmation document is available on the Portal.
New conditions added	You will be notified of new conditions we add with the condition reference and the plot(s) it applies to.
New reportable items added	You will be notified of reportable items we add with the Standards code, inspection stage, description and the plot(s) it applies to.
Plot finalled for warranty but not building control	You will be notified 7 days after a plot has been finalled for warranty where building control is still outstanding. This will contain the site, plot and policy number.
Plots started but not registered	You will be notified when a plot has had its first NHBC inspection but has not yet been registered for warranty.
Warranty assessment documents	You will be notified when warranty assessment related documents are available in 'Documents from NHBC'.

View notifications

The screenshot shows the NHBC My NHBC Portal interface. At the top, the NHBC logo and 'My NHBC Portal' are visible. The user's organization is 'Fabulous Properties Ltd - 888921'. The user menu is open, showing options for Profile, Notifications (highlighted with a purple box), Help, and Sign Out. Below the navigation bar, there are sections for 'Home', 'Sites', 'Reports', and 'System Messages'. The 'Sites' section displays four categories: 'Not yet submitted' (2), 'Waiting for NHBC' (0), 'Active' (5), and 'Completed' (0). The 'Reports' section includes 'Site Reports' and 'My Reports'. The 'Additional Services' section lists 'Land Quality Service', 'Construction Quality Services', and 'Training Services and Qualifications'. The footer contains links for 'Terms and Conditions', 'Privacy Policy', 'NHBC Website', and 'NHBC Technical Standards', along with regulatory information.

Organisation: Fabulous Properties Ltd - 888921

Home

Upload Organisation Documents

View All Sites

Add New Site

Sites

Category	Count
Not yet submitted	2
Waiting for NHBC	0
Active	5
Completed	0

Reports

- Site Reports: In this section you can run reports for companies and sites that you have permission to view.
- My Reports: A reporting suite for home builders showing your latest inspection and claims information.

System Messages

Additional Services

- Land Quality Service: De-risking and adding value to land for residential development. [more information](#)
- Construction Quality Services: Helping you improve quality and consistency. [more information](#)
- Training Services and Qualifications: Market-leading training developed by industry experts, including NVQs, apprenticeships, courses and webinars for the construction sector. [more information](#)

[Terms and Conditions](#) | [Privacy Policy](#) | [NHBC Website](#) | [NHBC Technical Standards](#)

NHBC is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

You can view and edit your notifications by clicking the 'Notifications' link in your user menu.

Add and remove notifications

Notifications

Search...

Organisation	Site Address	NHBC Site Ref.	Your Ref.	Status	Notification	Remove
Fabulous Properties Ltd - 888921	ALL SITES				New conditions added	
Fabulous Properties Ltd - 888921	ALL SITES				New Building Control certificates from NHBC	
Fabulous Properties Ltd - 888921	ALL SITES				New reportable items added	
Fabulous Properties Ltd - 888921	ALL SITES				Buildmark Warranty certificates	
Fabulous Properties Ltd - 888921	East View, Milton Keynes, MK5 6	0008150137		Active	Anticipated final date approaching	
Fabulous Properties Ltd - 888921	North View, Milton Keynes, MK5 6	0008150159		Active	Anticipated final date approaching	

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Close

Remove Add

Any notifications you have already set up are listed.

You can remove specific notifications by clicking the dustbin icon in the 'Remove' column.

You can remove all your current notifications by clicking the 'Remove' button at the bottom of the page.

You can add new notifications by clicking the 'Add' button at the bottom of the page to open the 'Add Notifications' panel.

Add notifications

Add Notifications

Organisation
Fabulous Properties Ltd - 888921

Site Selection Organisation

Sites

- East View, Milton Keynes, MK5 6 - 0006150137
- New Site, Milton Keynes, MK5 6 - 0006150390
- North View, Milton Keynes, MK5 6 - 0006150159
- South View, Milton Keynes, MK5 6 - 0006150160
- West View, Milton Keynes, MK5 6 - 0006150158

Notifications

<input type="checkbox"/> Anticipated final date approaching	<input type="checkbox"/> New Building Control certificates from NHBC
<input checked="" type="checkbox"/> Building Control documents	<input type="checkbox"/> New Warranty Release Confirmation from NHBC
<input type="checkbox"/> Buildmark Warranty certificates	<input type="checkbox"/> New conditions added
<input type="checkbox"/> Conditions cleared	<input type="checkbox"/> New reportable items added
<input type="checkbox"/> Conversion documents	<input type="checkbox"/> Plot Finalised for Warranty but not Building Control
<input type="checkbox"/> Customer Services documents	<input type="checkbox"/> Plots started but not registered
<input type="checkbox"/> Engineering documents	<input type="checkbox"/> Warranty Assessment documents
<input type="checkbox"/> Inspection documents	

Cancel

Save

Select organisation

If you have access to multiple organisations, you can select which one you want to add notifications for using the list at the top.

You can add notifications for specific sites (click 'Site Selection' and tick the required site(s)) or all sites for an organisation (click 'Organisation').

Tick the types of notification you want to receive.

Click 'Save'.

You will now receive an email each morning when any of the selected notifications are triggered for your selected sites.

Need support?

For more information about My NHBC Portal, please contact NHBC's Portal Support team on 0344 633 1000 or email us at onlinesupport@nhbc.co.uk

