

My NHBC Portal.

Getting started

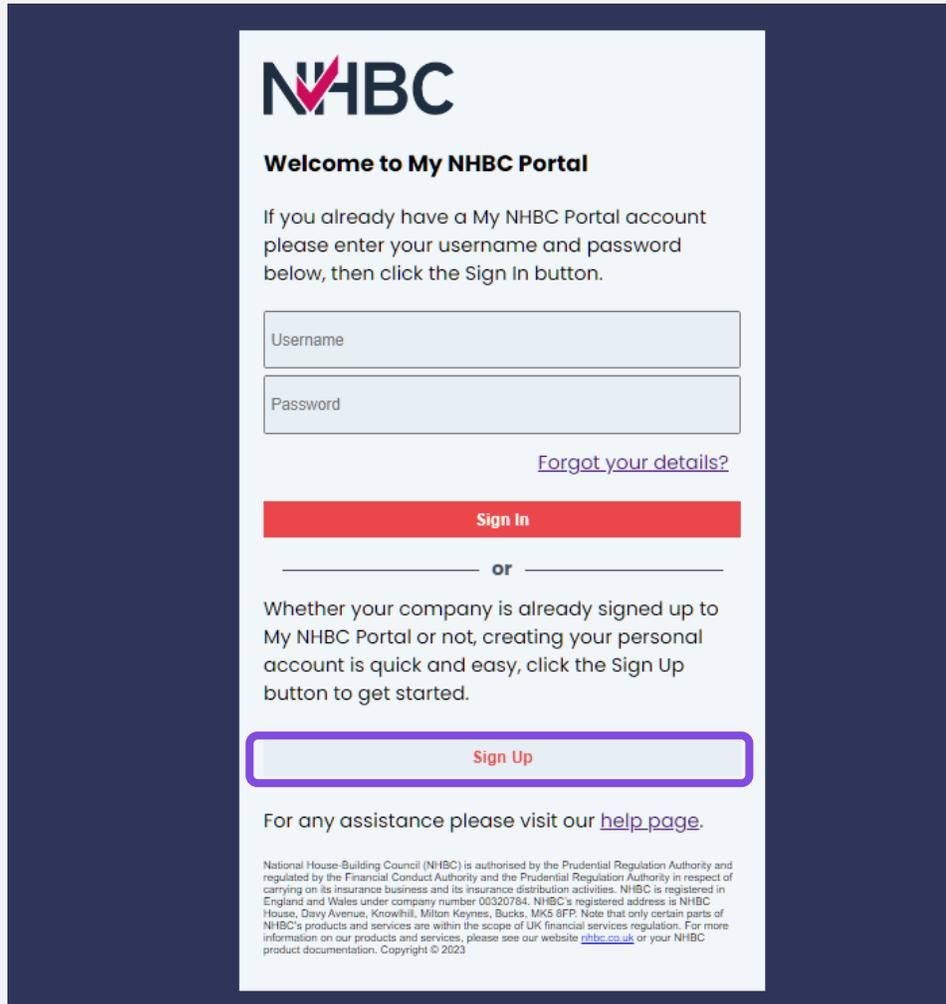




My NHBC Portal is an online application which consolidates all your important NHBC site and plot information in one place.

Designed in collaboration with our customers, it greatly simplifies the administration of your NHBC warranty and building control sites.

Getting started



NHBC

Welcome to My NHBC Portal

If you already have a My NHBC Portal account please enter your username and password below, then click the Sign In button.

Username

Password

[Forgot your details?](#)

Sign In

— or —

Whether your company is already signed up to My NHBC Portal or not, creating your personal account is quick and easy, click the Sign Up button to get started.

Sign Up

For any assistance please visit our [help page](#).

National House-Building Council (NHBC) is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority in respect of carrying on its insurance business and its insurance distribution activities. NHBC is registered in England and Wales under company number 00320784. NHBC's registered address is NHBC House, Davy Avenue, Knowlhill, Milton Keynes, Bucks, MK5 8FP. Note that only certain parts of NHBC's products and services are within the scope of UK financial services regulation. For more information on our products and services, please see our website [nhbc.co.uk](https://www.nhbc.co.uk) or your NHBC product documentation. Copyright © 2023

Welcome to My NHBC Portal, let's get started!

You need to have an account to access the portal.

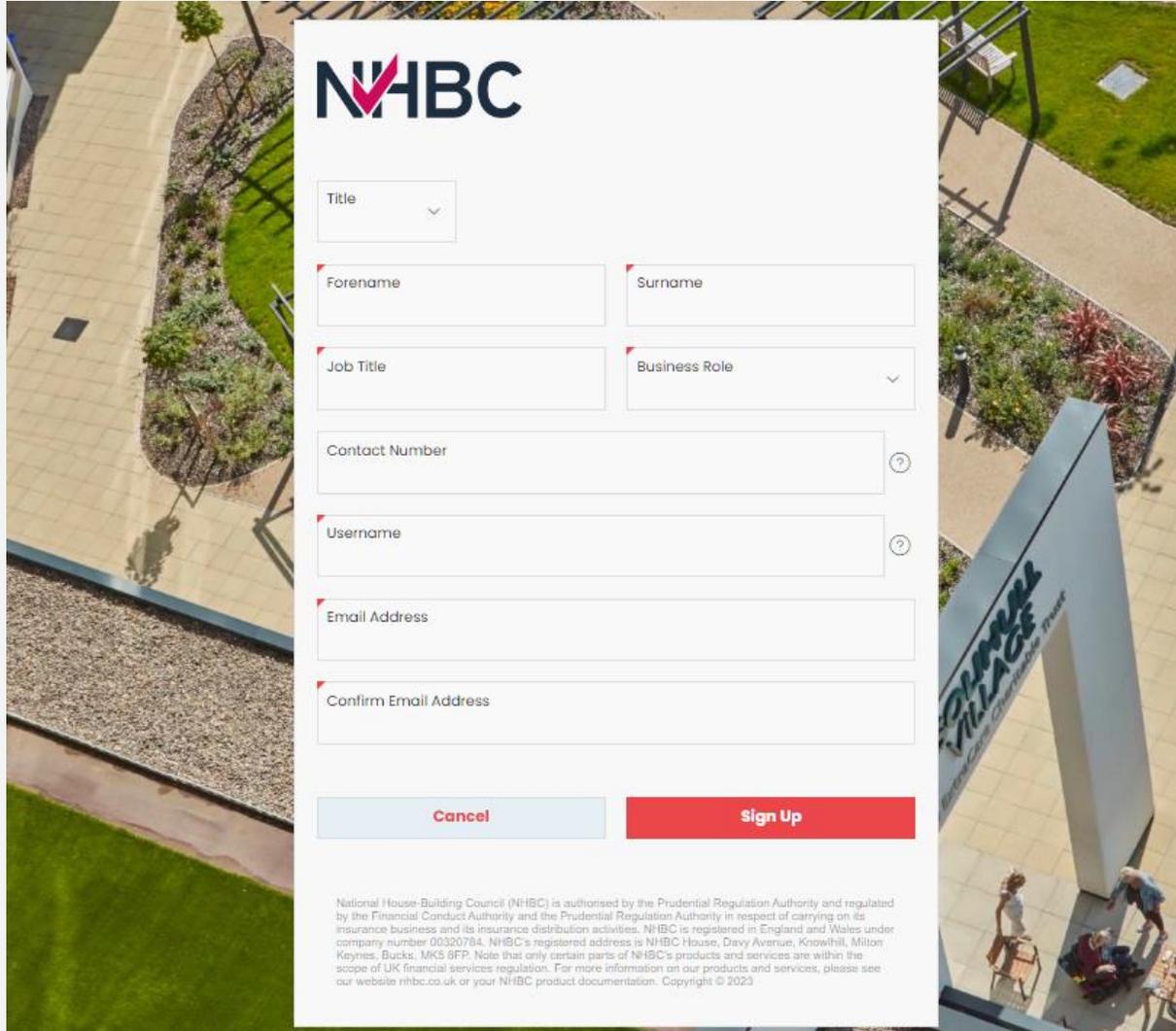
Each user that needs access should create their own account.

Your account can be linked to multiple organisations and multiple sites.

Sign up at

<https://portal.nhbc.co.uk/my-nhbc-portal>

Personal details



The image shows a sign-up form for NHBC. The form is overlaid on an aerial photograph of a residential development. The form includes the NHBC logo at the top left. Below the logo, there is a 'Title' dropdown menu. The form is divided into two columns: the left column contains 'Forename', 'Job Title', 'Contact Number', and 'Username' fields; the right column contains 'Surname', 'Business Role', and 'Confirm Email Address' fields. There are also 'Email Address' and 'Confirm Email Address' fields. At the bottom of the form, there are two buttons: 'Cancel' (light blue) and 'Sign Up' (red). Below the buttons, there is a small block of text providing regulatory information and contact details for NHBC.

NHBC

Title

Forename Surname

Job Title Business Role

Contact Number ?

Username ?

Email Address

Confirm Email Address

Cancel Sign Up

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Enter your details and click 'Sign Up'.

You will receive an activation email to the email address you have entered.

The link in the email is valid for 24 hours. If the link has expired, you will need to enter your personal details and sign up again.

Account activation

NHBC

My NHBC Portal Account Activation

To log in to My NHBC Portal, create your new password, read and accept the Terms and Conditions and then click 'Activate'.

Title

Forename
Peter

Surname
Portal

Email Address
peterportal@dev-nhbc.co.uk

Username
peterportal

Password

Confirm Password

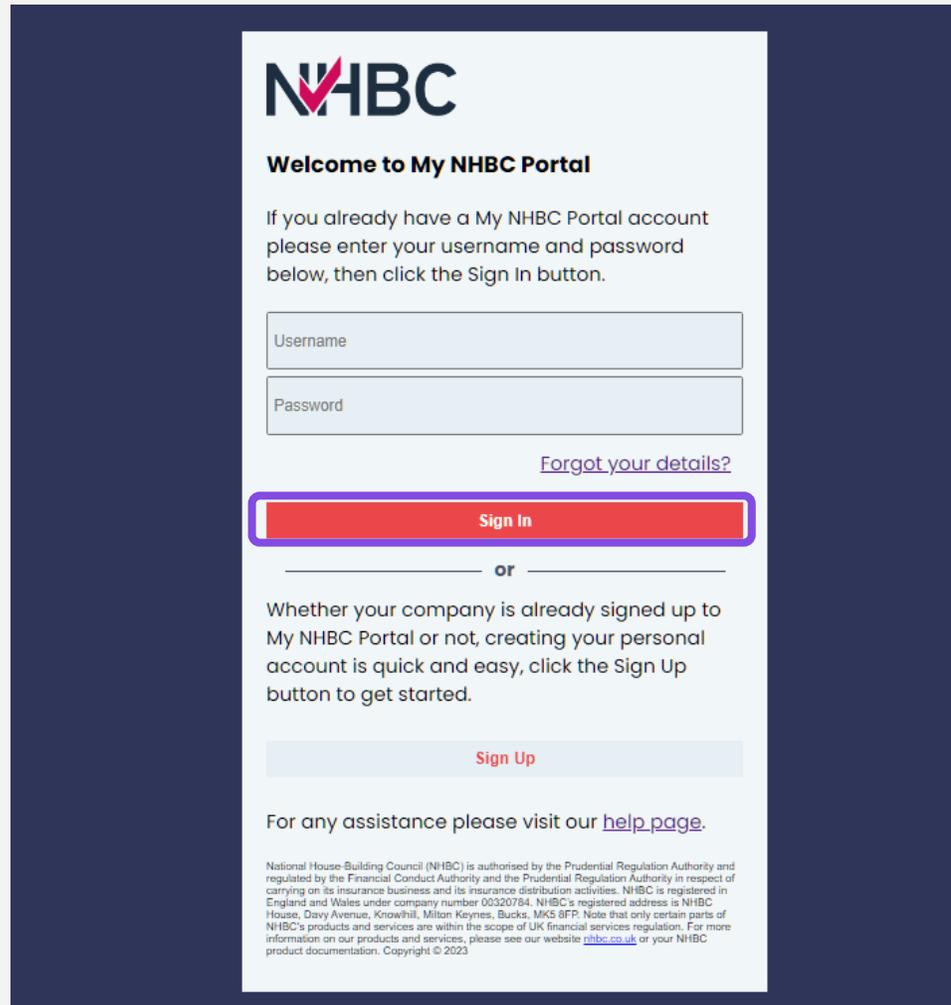
I have read and accept the Terms & Conditions [Terms & Conditions](#)

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To activate your portal account:

1. Create your password.
2. Read and accept the terms and conditions.
3. Click 'Activate'.

Sign in

A screenshot of the NHBC Sign In page. The page has a dark blue background with a white central content area. At the top left of the content area is the NHBC logo. Below it is the heading 'Welcome to My NHBC Portal'. A paragraph of text instructs users to enter their username and password and click the Sign In button. There are two input fields: 'Username' and 'Password'. Below the password field is a link for 'Forgot your details?'. A red 'Sign In' button is highlighted with a purple border. Below this is an 'or' separator. Another paragraph explains that creating a personal account is quick and easy, and points to a 'Sign Up' button. At the bottom, there is a link to the 'help page' and a small legal disclaimer.

NHBC

Welcome to My NHBC Portal

If you already have a My NHBC Portal account please enter your username and password below, then click the Sign In button.

Username

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[Forgot your details?](#)

Sign In

or

Whether your company is already signed up to My NHBC Portal or not, creating your personal account is quick and easy, click the Sign Up button to get started.

Sign Up

For any assistance please visit our [help page](#).

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Once you have activated your account you will be taken to the Sign In page.

Enter your new username and password and click 'Sign In'.

Request access to your primary organisation

NHBC My NHBC Portal peterportal

No Primary Organisation Selected / Access Request Waiting for Approval
Select your primary organisation or wait for your selected access request to be approved. If your organisation is not available to select; request access in

1 + Request Organisation Access

2 Request Organisation Access

Search Fabulous

Fabulous Properties Ltd - 888921

Cancel

Save

Create Organisation

3 Approval Request

This request is being sent to your organisation administrator(s) for approval, if you wish to add any comments please enter below.

Cancel

Save

Before you can use the portal you need to set your Primary Organisation – this is the company you work for.

1. Click the 'Request Organisation Access Button'.
2. Search for and select your organisation then click 'Save'; if you can't find it, you can create a new organisation by clicking 'Create Organisation'.
3. Your request will be sent to your organisation's portal administrator(s) to approve – enter any comments and click 'Save'.

Set your primary organisation

NHBC My NHBC Portal pelerportal

No Primary Organisation Selected / Access Request Waiting for Approval
Select your primary organisation or wait for your selected access request to be approved. If your organisation is not available to select; request access first. [+ Request Organisation Access](#)

Fabulous Properties Ltd - 888921

Total 1

NHBC My NHBC Portal pelerportal

No Primary Organisation Selected / Access Request Waiting for Approval
Select your primary organisation or wait for your selected access request to be approved. If your organisation is not available to select; request access first. [+ Request Organisation Access](#)

Fabulous Properties Ltd - 888921 Current Selection

Total 1

The organisation you have requested access to will appear in the list on the page.

Click on the entry in the list to select as your Primary Organisation – it will now show as your ‘Current Selection’.

You can also request access to other organisations if required by clicking ‘Request Organisation Access’ again.

Once done, you can sign out.

Log in and get started

NHBC My NHBC Portal Organisation: Fabulous Properties Ltd - 888921

Home | Upload Organisation Documents | View Organisation Documents | My Tasks

Sites

2 Not yet submitted	0 Waiting for NHBC	5 Active	0 Completed
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Reports

- Site Reports**: In this section you can run reports for companies and sites that you have permission to view.
- My Reports**: A reporting suite for home builders showing your latest inspection and claims information.

System Messages

Additional Services

- Land Quality Service**: De-risking and adding value to land for residential development. [more information](#)
- Construction Quality Services**: Helping you improve quality and consistency. [more information](#)
- Training Services and Qualifications**: Market-leading training developed by industry experts, including NVQs, apprenticeships, courses and webinars for the construction sector. [more information](#)

[Terms and Conditions](#) | [Privacy Policy](#) | [NHBC Website](#) | [NHBC Technical Standards](#)

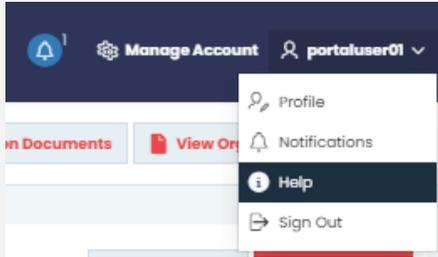
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Once your access request has been approved you will receive an email notification.

You can then sign in and will land on the home page for your primary organisation.

If you have access to more than one organisation you can change your preferred organisation in your profile and you will then land on this organisation the next time you log in.

Help



On **the Help and Support** page you can view and download user guides and FAQs and find out how to contact NHBC if you require further support.

NHBC My NHBC Portal Manage Account portaluser01

Help and Support

Frequently Asked Questions Quick answers to common queries. 10/08/2023 Open	MY NHBC Portal - A Quick Overview This guide will help you familiarise yourself with the key features and navigation of My NHBC Portal. 31/08/2023 Open	Manage Account This guide will help you to manage your own personal details in My NHBC Portal and to make or request changes to your organisation and site access and permissions. 15/11/2023 Open	Portal Administrators This guide will help Portal Administrators to understand how to use the Manage Account and My Tasks modules to manage their company's My NHBC Portal accounts, including creating new Administrators, approving new account requests, managing users' access and permissions, and removing users who should no longer have access. 15/11/2023 Open	Add New Site This guide will help you to use My NHBC Portal to enter details of a new site, attach supporting documents and submit the site to NHBC. 15/11/2023 Open
Plot Details, Quotes and Registrations This guide will help you to use My NHBC Portal to enter details of the plots and NHBC products you require on your sites, obtain quotes and request plot registration. 15/11/2023 Open	Conditions and Reportable Items This guide will help you to use My NHBC Portal to view details of the outstanding and cleared conditions and reportable items for your sites and plots. 15/11/2023 Open	Uploading Documents This guide will help you to use My NHBC Portal to upload and send documents to NHBC in relation to your sites and organisation. 15/11/2023 Open	Documents from NHBC This guide will help you to use My NHBC Portal to view correspondence from NHBC and access Warranty Release Confirmation documents, Building Control certificates, etc. 15/11/2023 Open	Contacting NHBC This guide will help you to use My NHBC Portal to contact us quickly and easily about your sites and organisation. 15/11/2023 Open

Contact us
Can't find the answer to your question?
Please contact **NHBC's Portal support team** on **0344 633 1000** or email us at onlinesupport@nhbc.co.uk.

[Terms and Conditions](#) | [Privacy Policy](#) | [NHBC Website](#) | [NHBC Technical Standards](#)

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Need support?

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