

Experienced Worker Practical Assessment

NVQ Level 2 – Bricklaying

Section 1:

Applicant details

Title: First name(s):

Last name:

Job title:

Home address:

Postcode:

Date of birth:

Mobile phone number:

Email address:

Applicant signature:

Date:

Do you consider yourself to have a learning difficulty, or physical disability in regard to providing evidence towards your NVQ? Yes No

Section 2:

Employment details

Employer 1

Please provide employer details for the last five years below.

Company name:

Address:

Postcode:

Contact name:

Last name:

Job title:

Telephone (daytime):

Mobile:

Email address:

Employed from:

to:

Employer 2

Company name:

Address:

Postcode:

Contact name:

Last name:

Job title:

Telephone (daytime):

Mobile:

Email address:

Employed from:

to:

Employer 3

Company name:

Address:

Postcode:

Contact name:

Last name:

Job title:

Telephone (daytime):

Mobile:

Email address:

Employed from:

to:

How many years in total have you worked in the industry as a bricklayer:

Section 3:

Payment method

Programme: Experience Worker Practical Assessment (EWPA)
NVQ Level 2 – Bricklaying – £900 plus VAT

Payment will be made in two parts. The first payment will need to be made following successful enrollment. The second payment must be made prior to the practical assessment. The practical assessment cannot take place until payment has been received.

If you would like to pay by credit/debit card, please tick here:

If you are an NHBC registered builder or account holder
and would like to be invoiced, please provide
the **purchase order number**:

Section 4:

Invoice details

Company name:
Region/division (if appropriate):
Invoice address:

Postcode:
NHBC registration number
(if registered):

Contact information

Title: First name(s):
Last name:
Job title:
Telephone (daytime):
Mobile:
Email address:
Signature:

Section 5:

Terms and conditions

1. Once initial assessment is undertaken and sign up agreed, programme fees will be applied and will be payable within 30 days of the date of invoice.
2. In the event of a withdrawal of a learner, NHBC reserves the right to retain full payment of the programme fees received at the date of withdrawal.
3. What we provide:
 - One-to-one induction with the learner (face to face/remote) – normally within four weeks of receiving the application.
 - A templated work pack to complete and twenty four hour access to an e-portfolio system for each learner and limited employer access.
 - Ongoing support: we aim to respond to queries within forty-eight hours of receipt and complete assessment of work within ten working days of submission.
 - A workspace for you to complete your skills test.
 - A meeting to review your portfolio of evidence and **participate** a recorded professional discussion.
4. What we expect:
 - Timely completion of your portfolio of evidence by the agreed date.
 - Learners to be committed to the qualification and to follow agreed assessment plans.
 - Learners to contact their assessor a minimum of five days prior to any meeting if they wish to cancel, re-schedule or change the location of the meeting.
 - The NHBC fee period is based on the assumption that learners can reasonably complete their qualification within a 12-month period. Unless prior written notice of extenuating circumstances is provided and accepted, the total fee charged shall cover a maximum duration of 12 months. Any extension beyond this period may be subject to additional fees at the discretion of NHBC.

Section 6:

Data protection

NHBC is the data controller responsible for processing your personal data in connection with this application and your participation in the programme.

We collect and process your personal data to administer, deliver, and evaluate the programme. This may include:

- Managing your application and attendance.
- Meeting awarding organisation requirements.
- Promoting the programme through NHBC's social media channels
- Analysing participation for continuous improvement.

We will also share your data with NOCN the Awarding Body for **Level 2 – Bricklaying** as relevant to the NVQ for which you are registered, as we run this programme on their behalf.

Your personal data will be retained in accordance with awarding body requirements (currently three years from the award of any certificate or diploma, as per the NVQ Code of Practice).

We will only use your personal data for marketing and promotional purposes with your explicit consent. Please indicate your preferences by checking the relevant boxes below:

I consent to NHBC keeping me informed by post and email about other programmes, products, publications, and services that may be of interest to me. I understand that I can withdraw my consent at any time.

I consent to NHBC using my name, feedback, organisation name, and any photographs or film content in NHBC's publications, presentations, promotional material, advertising, and on NHBC's website. I understand that this applies during and after course completion, and that I can withdraw my consent in writing at any time.

I consent to NHBC sharing my personal information with **NOCN**, as appropriate to my NVQ registration, for the purpose of receiving information about their programmes, products, publications, and services. I understand that I can withdraw my consent at any time.

By submitting this form, you confirm the preferences you have selected above.

For further details on how NHBC processes your personal data and your rights, please visit our Privacy Policy at [Privacy Notice | NHBC](#)