Proforma

Intended commencement of work declaration

Please fill in the information below for all plots/blocks on this application and submit to NHBC. Please be aware that if you do not provide the information detailed below we will be unable to serve your Initial Notice.

This proforma is for guidance only and it remains your responsibility to issue all the information required to be provided in accordance with the relevant legislation.

Applicant Name:.....

Site Address:.....

Total number of plots:.....

Plot No(s)	Block Number	UPRN (if known) [1]	Proposed commencement will be regarded as achieved [2]	Or where required, details of the work which the client considers amounts to 15% of the proposed work described in the Initial Notice.[3]

NHBC

NHBC, NHBC House, Davy Avenue, Knowlhill, Milton Keynes, Bucks MK5 8FP
Tel: 0344 633 1000 www.nhbc.co.uk

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Notes

1. UPRN - Unique Property Reference Number.
2. Under section 53A of the Building 1984 Act the initial notice will lapse after 3 years for all the buildings that have not reached commencement. Work is to be regarded as commenced in accordance with the following paragraphs.

   Where the work consists of—

   (a) the construction of a building that is not a complex building, or

   (b) the horizontal extension of a building,

   work is to be regarded as commenced when the sub-surface structure of the building or the extension including all foundations, basement levels (if any) and the structure of ground floor level is completed.

   Where the work consists of the construction of a **complex building**, work is to be regarded as commenced in relation to that building or the first stage of building work for that building when the foundations supporting the building and the structure of the lowest floor level of that building (but not the other buildings or structures to be supported by those foundations) are completed.
3. Where the work consists of any other building work then work is to be regarded as commenced when 15% of the work described in the initial notice is completed.

Definitions

"**complex building**" means—

(i) a building which is to be constructed on the same foundation plinth or podium as any other building or structure,

(ii) a building which has more than one storey below ground level,

(iii) a building where its proposed use is primarily as a public building where the public or a section of the public has access to the building (whether or not on payment) provided that the building has a capacity for 100 or more visitors;

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