

Pride in
the Job
Awards



Best practice guide

Section 9

Organisation

Best practice guide

Our series of Best Practice Guides take you through what the Pride in the Job judges look for at each stage of construction and when considering the site manager's overall organisation and management skills.

The Pride in the Job marking sheet used by our judges has 43 marking lines split across 10 sections. The judges will give a score for each line – where there is no work to mark, that line will be left blank and no mark given. A mark of four indicates compliance with NHBC Standards. A mark of five indicates extra attention to detail over and above compliance standards. A mark of six would indicate that much of what the judges have seen cannot be improved upon. A mark less than four would indicate varying issues relating to workmanship and non-compliance with NHBC's Standards – the greater the issue or number of the same issue, the lower the mark. The final score will be all the marks awarded expressed as a percentage.

These Guides set out what the judges are looking for with clear hints and tips on the sort of practice that will lead to higher marks.

Clearly it is impossible in these short guides to cover every single point of construction – we try here to cover the main issues that are taken into account when considering a mark for each score line.

When looking at the photographs, consider each one in the context of the score line heading – don't be distracted by something else that isn't as good – that will be marked accordingly elsewhere.

Section 9 Organisation

In this final section we take a look at the site manager's skills and how they are influencing the quality of build by setting standards of workmanship and behaviour. Site discipline and good inter-trade co-operation don't happen by magic – it needs a strong manager.

The judges will be wanting to see evidence of a quality control system appropriate to the development, and evidence that it is being applied and followed by the site team.

Construction planning and programming

Health and safety/welfare facilities

Storage of materials, site tidiness and waste control

Protection of work in progress

Quality control processes and personal impact

Section 9

Construction planning and programming

The site manager should be able to demonstrate good planning in the organisation of their workforce and the sequence of construction, as well as materials being available when needed. The overall control and management of staff is the site manager's responsibility. A good working knowledge of plans for the development is expected.

Pride – Knowing where to find details of construction amongst working drawings, and which are easily available and filed. Judges will assess the sequencing and planning of the build root to ensure this is logical.



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MATERIAL CALL OFF AND DELIVERY RECORD

Commencement Date: _____
 Information Updated: 30/1
 Completion Date: Call Off Date Agreed Delivery Date

Material	Supplier	St Julians Farm							Battersea Fields		
		1	2	3	4	5	6	7	711	712	713
Water frame	Spica 4	13-5	13-5	6-5	6-5	29-4	29-4	29-4	✓	✓	✓
WSSes	Paragon	27-5	27-5	20-5	20-5	13-5	13-5	13-5	✓	✓	✓
WSSes	GAP	27-5	27-5	20-5	20-5	13-5	13-5	13-5	✓	12-2	12-2
WSSes	Ulster			20-5	20-5			13-5	✓		
WSSes	Jewson			20-5	20-5			13-5	✓		
WSSes	Stratcraft	3-6	3-6	27-5	27-5	20-5	20-5	20-5	✓	14-2	15-4
WSSes	W.L. Humphreys								✓		
WSSes	Vision	3-6	3-6	27-5	27-5	20-5	20-5	20-5	✓	ASAP	✓
WSSes	Wilts & Lakes	3-6	3-6	27-5	27-5	20-5	20-5	20-5	✓	✓	✓
WSSes	Tinloc	3-6	3-6			20-5	20-5		✓	✓	✓
WSSes	GAP			10-6	10-6			3-6	✓		
WSSes	Troun Perkins	3-6	3-6	27-5	27-5	20-5	20-5	20-5	✓	✓	✓
WSSes	National Hardware	3-6	3-6	27-5	27-5	20-5	20-5	20-5	✓	✓	✓
WSSes	Seaircraft	24-6	24-6	3-6	3-6	10-6	10-6	27-5	✓	7-4	26-4
WSSes	National Hardware	24-6	24-6	17-6	17-6	10-6	10-6	10-6	✓	15-8	15-2
WSSes	Ulster								✓		
WSSes	Seaircraft	24-6	24-6	17-6	17-6	10-6	10-6	10-6	✓	10-5	10-8
WSSes	Chamberlain								✓		
WSSes	Marcia								✓		
WSSes	Seaircraft								✓		

MATERIAL CALL OFF AND DELIVERY RECORD

Commencement Date: _____
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 Completion Date: Call Off Date Agreed Delivery Date

Material	Supplier	St Julians Farm								Battersea Fields		
		1	2	3	4	5	6	7	711	712		
Water frame	Spica 4	✓	✓	✓	✓	✓	✓	✓	✓	✓	935	84
WSSes	Paragon	✓	✓	✓	✓	✓	✓	✓	✓	✓	22-5	26-
WSSes	GAP	✓	✓	✓	✓	✓	✓	✓	✓	✓	8-6	2-11
WSSes	Ulster	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	2-10
WSSes	Jewson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Stratcraft	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	W.L. Humphreys	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Vision	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Wilts & Lakes	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Tinloc	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	GAP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Troun Perkins	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	National Hardware	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Seaircraft	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	National Hardware	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Ulster	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Seaircraft	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Chamberlain	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Marcia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WSSes	Seaircraft	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓



Section 9

Health and safety/ welfare facilities

Personal safety during the construction process is vital. Each operative should be protected with the correct footwear, helmets, coats, high visibility jackets and other task-specific PPE. Safe scaffolds and access around the site prevent accidents. Trailing leads and other trip hazards should be avoided. Whatever the level of welfare provision that is provided, it must be appropriate and maintained to an acceptable standard.

Pride – Evidence of the setting of a benchmark and a culture of health and safety on the site should be clear. It should be witnessed that the management on site is prepared to act on non-compliance and take swift, effective action when encountered.







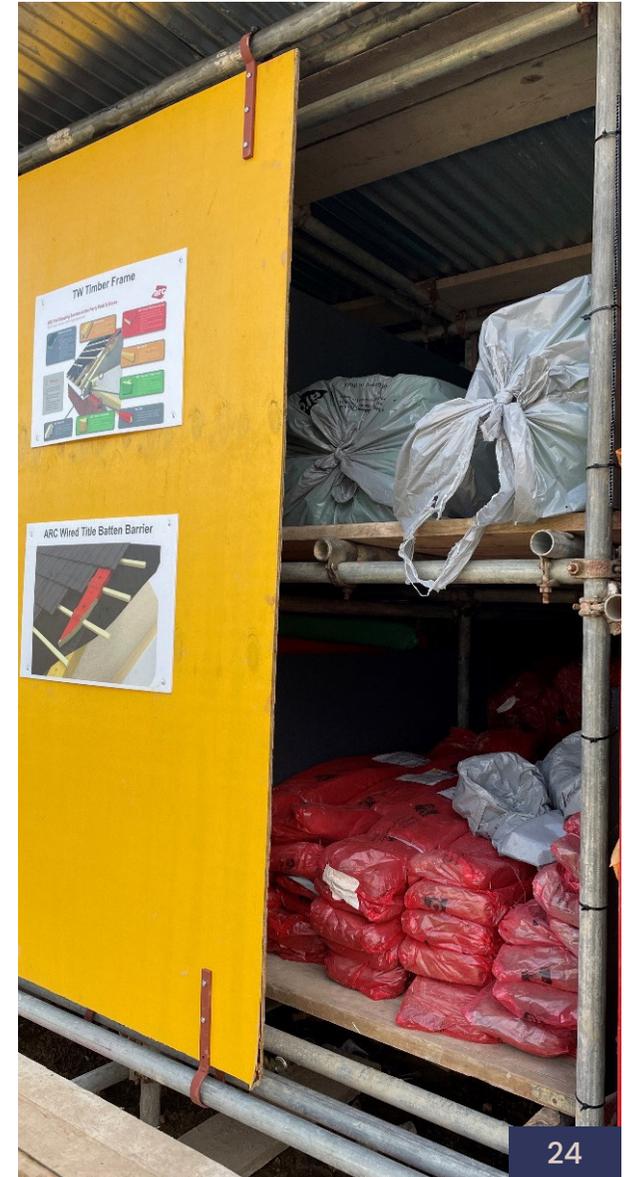
Section 9

Storage of materials, site tidiness and waste control

When new materials are delivered to the site, they should be kept in good condition until used. Good storage and protection will ensure this is the case. The control of waste and its removal from work areas is evidence of a well-managed site. Storage space for materials and waste is generally limited on high-rise and city or town centre blocks, so an exceptionally high level of control is generally regarded as being necessary in these cases.

Pride – Planning of resources and adequate facilities for the materials on site, including clean, level storage areas, covers, racks and raising off the ground, where appropriate. Particular care for the clarity of labelling and organisation of materials to avoid incorrect usage or use on the wrong plots. Suitable facilities for waste and its correct segregation.







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Section 9

Protection of work in progress

All external construction should be properly protected during adverse weather conditions, from falling materials and ongoing works. In addition, internal protection of finished work will prevent damage and any subsequent repair work. An added benefit is that the completed work is kept clean.

Pride – Timing of the application of protection and its maintenance during the build, appropriate materials for the protection required and inventiveness of the site manager to use waste materials for protection where a standard product has not been provided.







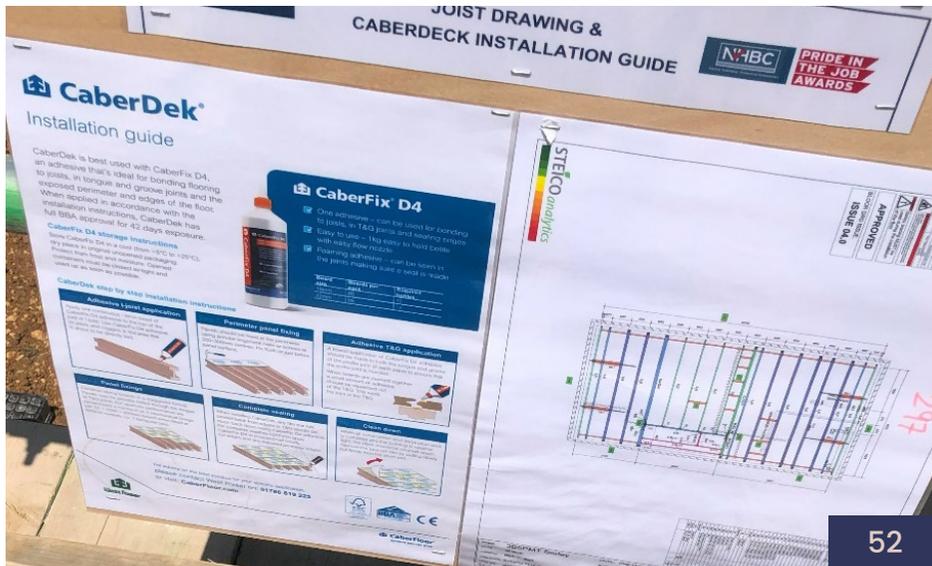
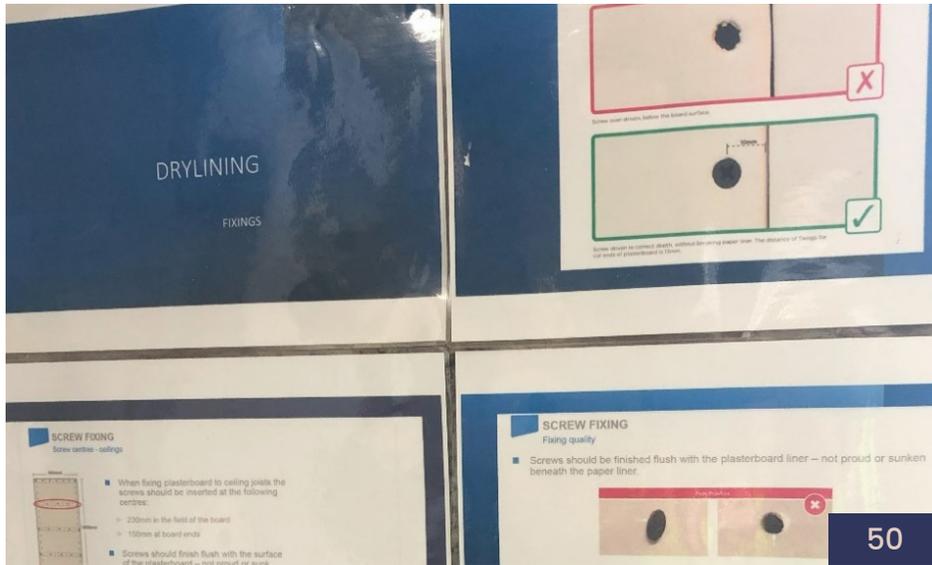


Section 9

Quality control processes and personal impact

The site manager is responsible for quality control on site; they should be aware of any shortcomings and take the appropriate action to rectify these where required. The level of co-operation provided to NHBC should also be considered on this score line, eg call outs for key stage inspections at the correct time, with the construction checked and ready for inspection. The site manager should be leading by example and have the respect of all.

Pride – A clear quality control process is made evident by a lack of defects found and reported by inspection services. The cultivation of a good team spirit amongst directly employed personnel and subcontract staff, encouraging a culture of cooperation and respect. The site manager is making appropriate and effective improvements to company standard supplied facilities and systems.



Traditional strapping to masonry gable:

Lateral restraint straps (LRS) to be fitted at a MAXIMUM of 2m centres for homes 3 stories and under.

If fixing the LRS to the longitudinal bracing, a MINIMUM of 8No. 4 x 25mm screws evenly distributed along the length of the strap over a minimum of 3 trusses.

If fixing the LRS to solid noggins, a MINIMUM of 4No. 4 x 75mm round wire nails, with one fixing in the third rafter.

General bracing requirements;

Minimum timber size of 100mm x 25mm, nailed twice to each rafter it crosses; fixings should be 3.35mm x 65mm galvanized round wire nails or minimum 3.1mm x 75mm mechanically driven gun nail.

Where joined, they should be lap jointed over a minimum of 2No. trusses.

Where bracing abuts Gable panels the bracing must be in contact with the panel, and the PFS (Pre-Formed Strap) must be over the top of the gable panel and fixed with 4No. 3.4 x 35mm square twist nails, 2No. Inside face and 2No. To cavity face.

Where bracing abuts Party Wall Spandrel Panel (PWSP) the bracing must be in contact with the 75 x 50mm restraint batten that runs both sides of the PWSP along the entire pitched length of the VSP, so that the PFS (Pre-Formed Strap) can fix directly to the restraint batten using a minimum of 2No. 5 x 65mm screws

Diagonal bracing to be fixed/lapped as per general bracing requirements above.

could extend over and be directly fixed to the wall plate, using fixings as stated below.

is should be as per general bracing requirements.

ishing trusses must either have a splayed bottom chord or be rted on either:

nuous binder which is splayed to receive the diminishing

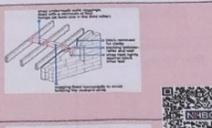
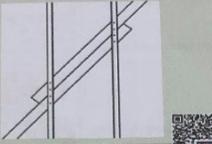
5mm x 38mm x 300mm long battens which are splayed to the diminishing truss

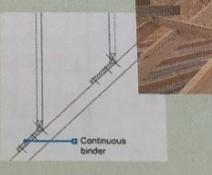
ty boards are 300mm wide to each side and run usly all the way to the fascia

ners to only be nailed on one side of the joint ble damage to trusses or panels

name:

name:



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09									
10	29/9/23	29/9/23	0.0	6	11/12/23	11/12/23	SA	S	
11	15/11/23	15/11/23	CA	S	11/12/23	11/12/23	SA	S	10/12/23 total CA S
12	15/11/23	15/11/23	CA	S	19/11/23	19/11/23	CA	S	total CA S
13	20/12/23	20/12/23	CA	4	19/11/23	19/11/23	CA	S	
14	20/12/23	20/12/23	CA	4					
15	9/4/24	9/4/24	CA	4	10/12/23	10/12/23	CA	6	
16	6/3/24	6/3/24	JR	6	5/12/23	5/12/23	CA	S	
17	19/11/23	19/11/23	CA	6	1/2/24	1/2/24	CA	6	
18	12/1/24	12/1/24	CA	6	5/12/23	5/12/23	CA	3	22/3/24 24/3/24 D.O b

following 57



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Awards**

Good luck!

We hope you have found this best practice guide useful in gaining a better understanding of what the judges are looking for at each stage of construction.

Remember, the six characteristics the judges are looking for in a site manager are:

- consistency
- attention to detail
- technical expertise
- leadership
- interpretation
- health and safety.

We wish you all the very best in the Pride in the Job competition as you strive for your very first win or to repeat or even improve on your performance in previous years.

