

NHBC Application for reinstatement

House builder/developer to be reinstated on the NHBC Register

PART 1: Business details

Please confirm your trading status.

If you are a sole trader, please complete the following section.

We do not accept P.O. Box or 'Care of' addresses.

Details required:

Name of firm/company,
NHBC reg. number, position held.

Please confirm the name and address of your partnership or company.

We do not accept P.O. Box or 'Care of' addresses.

Business type

Sole trader Partnership Private limited company Public limited company

Other - please specify: _____

How long has the applicant's business been in existence? _____

years

For limited companies, please provide your Companies House Number: _____

Has this business been set up for one specific project? Yes No

NHBC registration number: _____

Sole trader details

Your full name: _____

Date of birth: _____

Trading name: _____

Your address: _____

Postcode: _____

Email address: _____

Telephone number: _____

Mobile number: _____

If you have been living at the above property for less than five years, please provide your previous address/addresses: _____

If you are/were associated with any firm/company currently or previously registered with NHBC, please provide details: _____

Have you ever been declared bankrupt? Yes No

If yes, have you been discharged? Yes No

PLEASE PROCEED TO PART 3: 'Technical details'

Partnership/company details

Partnership/company name: _____

Your address: _____

Postcode: _____

Email address: _____

Telephone number: _____

Mobile number: _____



PART 1:

Business details continued

Sole traders need not complete this section.

Please provide the names and private addresses of all partners or directors for your firm/company.

Details required:

Name of firm/company,
NHBC reg. number, position held.

Partners/directors/shareholders information

1. Full name:

Partner Director Shareholder

Address:

Postcode:

Email address:

Telephone number:

Mobile number:

If this person has been living at the above property for less than five years, please provide their previous address/addresses:

If this person is/was associated with any firm/company currently or previously registered with NHBC, please provide details:

Has this person ever been declared bankrupt? Yes No

If yes, has this person been discharged? Yes No

2. Full name:

Partner Director Shareholder

Address:

Postcode:

Email address:

Telephone number:

If this person has been living at the above property for less than five years, please provide their previous address/addresses:

If this person is/was associated with any firm/company currently or previously registered with NHBC, please provide details:

Has this person ever been declared bankrupt? Yes No

If yes, has this person been discharged? Yes No

3. Full name:

Partner Director Shareholder

Address:

Postcode:

Email address:

Telephone number:

If this person has been living at the above property for less than five years, please provide their previous address/addresses:

If this person is/was associated with any firm/company currently or previously registered with NHBC, please provide details:

Has this person ever been declared bankrupt? Yes No

If yes, has this person been discharged? Yes No

Details required:

Name of firm/company,
NHBC reg. number, position held.

4. Full name: [redacted] Date of birth: [redacted]

Partner Director Shareholder

Address: [redacted]

[redacted]

Postcode: [redacted] Email address: [redacted]

Telephone number: [redacted] Mobile number: [redacted]

If this person has been living at the above property for less than five years, please provide their previous address/addresses: [redacted]

[redacted]

If this person is/was associated with any firm/company currently or previously registered with NHBC, please provide details: [redacted]

[redacted]

Has this person ever been declared bankrupt? Yes No

If yes, has this person been discharged? Yes No

Details required:

Name of firm/company,
NHBC reg. number, position held.

If you need more space, continue onto a blank sheet and attach.

PART 2: Associations and grouping

If you have a company already registered with us, or that acts as your parent, please provide details here.

Grouping refers to the NHBC Premium Rating Scheme - by grouping together with a currently registered associate company, you could achieve the same rating. For full details of grouping and our Premium Rating Scheme, please visit our website www.nhbc.co.uk.

Associations

Is there an ultimate holding company in relation to this application? Yes No

If yes, please provide their details:

Company name: [redacted]

Company address: [redacted]

[redacted]

Company number: [redacted] NHBC number (if applicable): [redacted]

Groupings

Are you already grouped with an associate/subsidiary company currently registered with NHBC? Yes No

If no, do you wish to be grouped with an associate/subsidiary company currently registered with NHBC? Yes No

If yes, please provide their name and/or NHBC number: [redacted]

[redacted]

Are you a subsidiary of the company you wish to group with? Yes No

PART 3: Technical details (builder applicants only)

Please complete only if details of the individual in charge of building standards has changed.

Will you be the person in charge of building standards? Yes No. If not, then you MUST provide details of your technical representative below.

Technical representative name: [redacted]

Address: [redacted]

[redacted]

Postcode: [redacted] Email address: [redacted]

Telephone number: [redacted] Mobile number: [redacted]

Please provide details of the technical representative's previous construction experience:

[redacted]

[redacted]

If this person is/was associated with any firm/company currently or previously registered with NHBC, please provide details: [redacted]

[redacted]

Details required:

Name of firm/company,
NHBC reg. number, position held.

PART 4: Home registration plans

As part of this application, the following information will help us complete a review of your conditions of registration.

Home registration plans

In the next 12 months of your registration, how many homes do you propose to register:

On land that you own?

On behalf of Housing Associations?

Which are built to contract for a homeowner to live in?
(only applicable to builders)

In the next 12 months of your registration, how many homes do you propose to build:

On behalf of an NHBC registered developer?
(only applicable to builders)

On behalf of a developer who is not NHBC registered?
(only applicable to builders)

Total value of homes proposed to build and register?

What is the highest selling price expected for any home?

PART 5: Enclosures and declarations

Please ensure that you have enclosed your payment with this form to avoid any delay in processing your application.

For details of your reinstatement fee, please call Customer Services on 0344 633 1000.

For full details of the annual renewals process and fees, please visit our website www.nhbc.co.uk/renewals.

Enclosures checklist

Have you enclosed a cheque made payable to NHBC to cover your reinstatement fee?

Yes No

Declaration and authorisation

I, as the applicant (if I am a sole trader), or otherwise on behalf of the named applicant:

- hereby apply to have the applicant's name entered in the NHBC Register of builders and developers
- confirm that the details I have given are correct
- agree to comply with the NHBC Rules for builders and developers registered with NHBC (as amended from time to time in accordance with their terms), and with any conditions imposed under them by NHBC
- enclose a cheque for £ for the reinstatement fee
- understand that the reinstatement fee is not returnable, even if the application is not successful.

Please note that to remain NHBC registered, an annual renewal fee is due in April of each year.

Signature:

Name of signatory:

Position held:

Please note that as part of your NHBC registration, your organisation will receive the following:

Specific communications about:

- Your organisation's NHBC registration
- NHBC Standards
- NHBC Technical and Compliance Services
- NHBC Building Control Services Ltd
- NHBC Foundation
- Standards raising training and events
- Clicks and Mortar - NHBC's monthly newsletter which covers all of the latest news on Building Regulations, NHBC Standards and industry research, as well as developments in NHBC products and services.
- Housebuilder magazine - an Annual to the leading magazine for UK residential development and regeneration.

We have agreements in place with carefully selected third parties offering our registered builders discounts on services in the categories listed below:

- Builder supplier services
- Related insurance products
- Construction products, materials and plant suppliers
- Construction professionals
- Construction industry software
- Construction industry product training
- Related information and technology products
- Construction design suppliers.

For more information, to update your communication preferences and to 'opt in' to receiving communications from carefully selected third parties, please visit www.nhbc.co.uk/my-preferences. Or to view our privacy policy visit www.nhbc.co.uk/Legal/PrivacyPolicy.

We are always looking for people to help us shape existing and new products and services. Your feedback is invaluable to us, and we may contact you to take part in the occasional survey (online or over the phone) or attend focus group research sessions.



Raising Standards. Protecting Homeowners

If you need any help or advice on completing this form, please call **Customer Services** on **0844 633 1000**. Please send the completed form and any accompanying documents (e.g. cheque) to: **Customer Services, NHBC, NHBC House, Davy Avenue, Knowlhill, Milton Keynes, Bucks MK5 8FP.**